

# CSO ACCOUNTABILITY FORUM 2018

**PEER REVIEW FORUM**  
*...civil society watchdogs and advocates*



## WORKING DOCUMENT

DATE: 12<sup>TH</sup> JULY 2018

VENUE: SHEHU MUSA YAR'ADUA CENTRE, ABUJA



## Summary

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# AGENDA



## CSO Accountability Forum Meeting

12<sup>th</sup> July, 2018 SHEHU Yar'Adua Centre – Abuja, Nigeria

### AGENDA

#### **OBJECTIVES:**

- I. Validation of the CSO Accountability Forum Program
- II. Validation of the Scientific Symposium: Task Shifting and Viral Load Testing : the role for the community actors as partners
- III. Validation of the NGO and Pharmaceutical Exhibition space
- IV. Draft Marketing plan and Budget

#### **CHAIRS:**

Prof. John Idoko, President of ICASA 2019 /Society for AIDS in Africa (SAA)  
Ize Adava (Peer Review Forum)

12 <sup>th</sup> July 2018		
Time	Activities	Discussion Lead
9:00	Registration of participants	Secretariat
9:15	<b>Opening Session</b> Welcoming address Opening remarks Introduction of participants Endorsement of the agenda	-NACA DG - SAA President - A Forum , President
9:35	<b>Session 1: Accountability Forum Program Overview</b> Preliminary Program	ICASA Director
9:45	<b>Session 2: Presentation of the draft scientific program</b> Plenary & 3 interactive sessions	Dr Amana Effiong ( Caritas )
10:00	<b>Tea Break</b>	
10:15	<b>Session 3: 3 working groups on the Scientific program ( Chair &amp; Rapporteur)</b> Review of thematic and Proposition of speakers	Chairs



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11:00	<b>Session 4: Plenary of Group discussion and validation ( Rapporteur)</b>	Chairs
11:45	<b>Lunch</b>	
13:00	<b>Session 5: Presentation of the CSO Accountability Program</b> 2 Plenaries program and 5 sessions	Ize Adava
13:20	<b>Session 6: 3 working groups on the CSO program ( Chair &amp; Rapporteur)</b> Review of Thematic and Propositions of Speakers	Chairs
14:05	<b>Session 7: Plenary of Group discussion and Validation ( rapporteur)</b>	Chairs
14:50	<b>Break</b>	
15:05	<b>Session 8: Presentation of the marketing plan ( Q&amp;A)</b> Presentation of the marketing plan and identification of best strategy for resource mobilization	Mr. Walter Ugwuocha
15:20	<b>Session 9: Presentation of the draft Budget</b>	ICASA Director
15:45	<b>Wrap up speech and end of the CSO planning meeting</b>	Chairs

# PRELIMINARY PROGRAM



**PRELIMINARY PROGRAM**

	Monday 12-Nov	Tuesday 13-Nov	Wednesday 14-Nov	Thursday 15-Nov
8:30 AM - 8:45 AM	Registration	Registration	Registration	
8:45 AM - 10:15 AM		Opening ceremony & Plenary Session	Plenary Session	Plenary Session
10:15 AM - 10:45 AM		BREAK	BREAK	BREAK
10:45 AM - 12:15 PM		SESSION 1	SESSION 1	SESSION 1
12:15 PM - 12:45 PM		Lunch	Lunch	Lunch
12:45 PM - 14:15 PM		SESSION 2	SESSION 2	SESSION 2
14:15 PM - 14:45 PM		BREAK	BREAK	BREAK
14:45 PM - 16:15 PM		SESSION 3	SESSION 3	1 Closing Plenary
16:15 PM - 16:45 PM		BREAK	Break	
16:45 PM - 17:15 PM		SATELLITE	SATELLITE	

**NB: ACTIVITIES PROGRAM**

**SESSION OUTLINE**

Scientific Program	SS: 3	Opening ceremony from 8:45 to 9:05 ( R MOH/ NACA- SAA- SCO) 5 minutes each	
Community Program	SS: 5		
Scientific program	PS: 1	two speakers for the scientific plenary	30mn/eac h
Community Program	PS: 2	two speakers for each community plenary	

# THEME & OBJECTIVES





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**THEME: DOMESTIC RESOURCE MOBILIZATION: INCREASING PUBLIC AND PRIVATE SECTOR INVESTMENT**

**SCIENTIFIC SYMPOSIUM: TASK-SHIFTING AND VIRAL LOAD TESTING: THE ROLE OF COMMUNITY ACTORS AS PARTNERS**

**OBJECTIVES**

**DRAFT 2018 CSO  
ACCOUNTABILITY FORUM  
CONFERENCE PROGRAM**



**Day 1: 13<sup>TH</sup> November, 2018**

Day 1: 13 <sup>TH</sup> November, 2018		
Time	Activities	Discussion Lead
8:00 – 8:30AM	Registration of participants	Secretariat
8:45 AM	Opening ceremony	-Representative of the Minister of Health of Nigeria/Director-General of NACA - SAA/ICASA 2019 President -CSO President
9:00 – 10: 15AM	<b>Plenary 1</b> 1-The role of Dry blood spot in optimizing viral load monitoring in Nigeria.  2- Government policy and task shifting: Where are we?	TBD
10:15 –10:30AM	<b>Break</b>	
10:30-11:45AM	<b>Session 1:</b> Patient-driven treatment groups as an alternative for stable patients (Interactive session, key points to drive implementation)	TBD
11:45-12:45PM	<b>Lunch</b>	
12:45-14:15PM	<b>Session 2:</b> Community pharmacists as influencers of care uptake and retention(Interactive session, key points to drive implementation)	TBD
14:15-14:30PM	<b>Break</b>	
14:30-15:45PM	<b>Session 3:</b> Task shifting in Nigeria: challenges and opportunities. (Interactive session, key points to drive implementation)	TBD
15:45-17:15PM	<b>SATELLITE SESSION</b>	TBD (Commercial)
Day 2: 14 <sup>TH</sup> November, 2018		
Time	Activities	Discussion Lead
8:30 – 8:45AM	Registration of participants	Secretariat
8:45 – 10: 15AM	<b>Plenary 1:</b> 1- Countries need to own their health response  2- Civil societies: key for change with domestic resource mobilization	Aminu Nagash - Africa Health Budget Network



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		Olayide Akanni – Journalists Against AIDS
10:15 –10:45AM	<b>Break</b>	
10:45-12:15PM	<b>Session 1: Engagement and retention strategies with GFATM</b>	EANNASO
12:15-12:45PM	<b>Lunch</b>	
12:45-14:15PM	<b>Session 2: Engagement and retention strategies with PEPFAR</b>	AVAC
14:15-14:45PM	<b>Break</b>	
14:45-16:45PM	<b>Session 3: Donor engagement and retention strategy: resolutions on what we need to do differently</b>	TBD
16:45-18:00PM	<b>SATELLITE SESSION</b>	TBD (Commercial)
<b>Day 3: 15<sup>th</sup> November, 2018</b>		
<b>Time</b>	<b>Activities</b>	<b>Discussion Lead</b>
8:30 – 8:45AM		
8:45 – 10: 15AM	<b>Plenary 1: Status report on domestic resource mobilization for HIV response in Nigeria</b>	TBD
10:15 –10:45AM	<b>Break</b>	
10:45-13:00PM	<b>Session 1: We say No to user fees: impact of user fees and way forward</b>	TBD
13:00-13:45PM	<b>Lunch</b>	
13:45-16:00PM	<b>Session 2: Status of stakeholder engagement with HIV response: Expectations and findings</b>	TBD
16:00-17:00PM	<b>Closing Ceremony</b>	-Representative of the Minister of Health of Nigeria/Director-General of NACA -SAA/ICASA 2019 President - CSO President

# MARKETING PLAN



**PEER REVIEW FORUM**  
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## CSO ACCOUNTABILITY FORUM 2018 MARKETING PLAN

The Civil Society for HIV/AIDS in Nigeria (CiSHAN) in partnership with Society for AIDS in Africa, Treatment Action Movement (TAM), AIDS Healthcare Foundation (AHF) and New HIV Vaccine and Microbicides Advocacy Society (NHVMAS), is pleased to present to you the Annual Stakeholders Accountability Forum and Treatment Optimization Workshop. This CSO-led forum is put together for the purpose of fast-tracking stakeholders' commitment and action towards achieving the 2020 90-90-90 global goal and the 2030 goal of eliminating new HIV infection in Nigeria. This annual platform shall provide an opportunity for critical stakeholders engaged with the HIV response in Nigeria to discuss and respond to several areas of concern about the status of HIV/AIDS treatment and health priorities in Nigeria national agenda for quality health.

The 2018 Accountability Forum shall focus on:

**CSO ACCOUNTABILITY FORUM THEME: DOMESTIC RESOURCE MOBILIZATION: INCREASING PUBLIC AND PRIVATE SECTOR INVESTMENT**

**SCIENTIFIC SYMPOSIUM THEME: TASK-SHIFTING AND VIRAL LOAD TESTING: THE ROLE FOR COMMUNITY ACTORS AS PARTNERS**

We are extremely pleased to partner with the Society for AIDS in Africa (SAA), and various scientific and community leaders from Nigeria, as well as from Africa and the world at large, with long and impressive histories of leadership on health issues. We look forward to a strong global partnership among stakeholders in science, leadership and community in building a conference programme that will provide ways and means of preventing and managing this epidemic.

The 2018 CSO Accountability Forum will be held in **Shehu Yar'Adua** Centre, Abuja Nigeria, from **12<sup>th</sup>-15<sup>th</sup> November, 2018**.

### HOW TO BECOME A PARTNER?

The forum organizers have available marketing and sponsorship opportunities to promote and increase the visibility of your organization during the conference and beyond.

For more information kindly contact: [partnership@csoforums.org](mailto:partnership@csoforums.org)

### EXHIBITION

The 2018 Accountability Forum will offer unparalleled opportunities to both commercial and non-commercial organizations to showcase their products and services to a wide range of organization in the health sector, academia and research institutions across the country and beyond. More than 250 delegates are expected for this year's forum which is an opportunity for exhibitors. Your organization cannot afford to miss the chance to reach so many people.

All exhibitors are entitled to 1 free exhibitor badge and can order additional badge at the cost of 50 USD



### Benefit of exhibitor

- Listing of exhibitors on the Conference program book and website
- Free exhibitor badge

### Order your Exhibition Space

The 2018 Accountability Forum Exhibition applications open on 3<sup>rd</sup> July and close on 1<sup>st</sup> October.

Application should be sent via email. To purchase or to place your request for exhibition space, please contact: [exhibition@csoforums.org](mailto:exhibition@csoforums.org)

### Exhibitors can purchase

Shell scheme Packages, which comes in 9m<sup>2</sup>. The cost is 400 USD for commercial organizations and 200 USD for non-commercial.

Please be aware of the following:

- Stand and floor are assigned by the conference secretariat on a “first come, first served” basis, according to the dates when applications are received.
- Only fully completed exhibition space orders will be accepted. The exhibition space order will only be confirmed upon receipt of payment in full in accordance with the general terms and conditions. The event secretariat reserves the right to accept or reject applications and to assign spaces.

### Exhibition Hall Features

The Exhibition is conveniently located close to the Registration and the walkway leading to all session rooms features the following:

### Dates and Time of Exhibition

<b>Tuesday 13<sup>th</sup> November, 2018</b>	<b>10:15 AM-4:00 PM</b>
<b>Wednesday 14<sup>th</sup> November, 2018</b>	<b>10:15 AM-4:00 PM</b>
<b>Thursday 15<sup>th</sup> November, 2018</b>	<b>10:15 AM-3:00 PM</b>

Sponsors (USD)	Commercial (400 USD)	Non-commercial/Community (200 USD)
Shell Schemes package	9m <sup>2</sup>	
Exhibit space	✓	✓
Chair	2	2
Table	1	1
Plug point	1	1
Waste basket	1	1
Lighting	✓	✓



Header

✓

✓

**NB: Exhibitors are entitled to 1 exhibitor badge. However, additional exhibitor badge can be purchased for \$50 per person**

### Satellite Information

Satellite sessions will take place at the conference venue, but are fully organized and coordinated by the organization hosting the satellite.

Event organizers make satellite slots available for a fee and will allocate slots based on the overall forum programme. The scientific committee will review the content and speaker(s) of the satellite sessions to ensure that they meet the scientific and ethical principles of the event.

### Satellite Fees

Registration opens on 3<sup>rd</sup> July and closes on 1st October

Day	Time	Room Capacity	Commercial Fee (USD)
Tuesday 13 <sup>th</sup> Nov	4:45 PM-5:15 PM	500	1000
Monday 14 <sup>th</sup> Nov	4:45 PM-5:15 PM	500	1000

### Criteria for approval include the following:

- Satellites should reflect and/or support the theme and objectives of the forum
- Satellites should address HIV&AIDS, co-infections, or issues faced by individuals or organizations affected by or responding to the HIV/AIDS epidemic
- Satellites should reflect event policies and goals of diversity and inclusion

### Satellite Holders Benefits

Satellite holders will have the following benefits:

- Company listing in the Pocket Programme (printed) and the Programme-at-a-Glance (online)
- Company listing on the event website

In order to book for satellite kindly contact: [satellite@csoforums.org](mailto:satellite@csoforums.org)





## ADVERTISEMENT

- Advertising in the forum programme book

Advertisement	Fees
Full page ad (inner page)	500 USD
Half page ad (inner page)	1000 USD
Back cover ad (back page)	1500 USD

## REGISTRATION FEES

To encourage broad participation in the event, organizers are offering a two fee structure, with lower registration fees for local delegates, and High registration fee for foreign delegates.

Registration opens on 25<sup>th</sup> July and closes on 1<sup>st</sup> October

Registration	
	Amount
Local Participants	USD 100
International Participants	USD 300

## BANK ACCOUNT DETAILS

Bank:	<b>ECOBANK GHANA LIMITED</b>
Branch:	<b>A&amp;C SHOPPING MALL, EAST LEGON</b>
Physical Address:	<b>PMBGPO ACCRA – GHANA</b>
Account name:	<b>SOCIETY FOR AIDS IN AFRICA – SAA MAIN USD ACCOUNT</b>
Account number:	<b>015 206 442 477 0901</b>
SWIFT CODE:	<b>ECOCGHAC</b>
Ecobank's Correspondent Bank:	<b>DZ BANK, FRANKFURT GERMANY</b>
Swift Code for Correspondent Bank:	<b>GENODEFF</b>
Account Currency:	<b>US Dollars</b>
Reference:	Purpose of transfer should be indicated on reference field.

**Bank code: 13-01-00**

**Branch code: 13-01-07**

**NB: (i) All local and overseas charges must be borne by the Sender.**

**(ii) Kindly always send us proof of transfer or swift advice for our notification/follow-up and record.**

**Thank you.**

**KEY DATE: 2018 CSO  
ACCOUNTABILITY FORUM  
CONFERENCE**



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KEY DATES	OPEN	CLOSE
Call for Logo	1 <sup>st</sup> July, 2018	31 <sup>st</sup> July, 2018
Draft Budget adopted	12 <sup>th</sup> July, 2018	12 <sup>th</sup> July, 2018
1 <sup>st</sup> CSO Forum Planning Meeting	12 <sup>th</sup> July, 2018	12 <sup>th</sup> July, 2018
2018 CSO Forum Website	1 <sup>st</sup> June, 2018	
Draft CSO Forum Program	10 <sup>th</sup> June, 2018	
Finalize CSO Forum Program	19 <sup>th</sup> August, 2018	20 <sup>th</sup> August, 2018
Launch Online Program	1 <sup>st</sup> September, 2018	
Letter to speakers/ Feedback from speakers	1 <sup>st</sup> August, 2018	31 <sup>st</sup> August, 2018
Delegate Registration	15 <sup>th</sup> August, 2018	10 <sup>th</sup> November, 2018
Exhibition/Satellite Registration	15 <sup>th</sup> August, 2018	10 <sup>th</sup> November, 2018
CSO Forum Conference Date	13 <sup>th</sup> November, 2018	15 <sup>th</sup> November, 2018