



First International Steering Committee Meeting (ISC)

ICASA 2017 Côte d'Ivoire

Agenda

SOFITEL Hôtel Ivoire, 25th to 26th November 2017

Objective:

- To finalize the theme of the conference and define its objectives;
- To select the appropriate logo of ICASA 2017;
- To agree on the key dates and road map of the various ICASA 2017 programs;
- To review the abstract title and subtitle;
- To identify the best strategy for resources mobilizations;
- To ratify the communication strategy of the conference;
- To propose ICASA 2017 draft plenary session topics and speakers.

CHAIRS:

Dr. Ihab AHMED: President, Society of AIDS in Africa (SAA) / Chair of ICASA 2017

Dr Coffie Goudou, Minister of Health and Public Hygiene (Cote d'Ivoire) Co-chair of ICASA 2017

PROPOSED AGENDA:

Day 1: 25 th November 2016		
Time	Activities	Discussion Lead
9:00	Registration of participants	Secretariat
9:15	Opening Session - Welcoming address - Opening remarks - Introduction of participants - Endorsement of the agenda	Conference President & Vice - President
9:35	Session 1: Presentation of SAA/ICASA Presentation of SAA and ICASA Management structure	SAA SG
9:50	Session 2: Presentations of proposed ICASA 2017 Thematic / Objectives Presentation of the various proposed thematic for final approval	ICASA 2017 President
10:50	Break	
11:15	Session 3: Presentation of ICASA 2017 proposed logo Presentation of the shortlisted 10 best logo to the ISC for final Selection	ICASA 2017 Vice President
12:00	Session 4: Presentation of ICASA 2017 Key date and road map	Head Of local Secretariat
12:15	Lunch	



13:00	Session 5: Presentation of ICASA 2017 marketing plan Presentation of the marketing plan and identification of best strategy for resource mobilization	ICASA Director
13:20	Session 6: Draft ICASA 2017 budget Presentation of the ICASA 2017 Budget	SAA Treasurer
14:05	Session 7: Communication strategy Presentation of the proposed communication strategy for ICASA 2017	Local Secretariat
14:25	Session 8: Presentation of the draft preliminary program	ICASA Director
14:40	Break	
15:05	Session 9: ICASA 2017, Plenary session topics and proposition of speakers Group discussion and proposition of plenary topic & speakers (Scientific, community and Leadership)	Scientific Chair
15:50	Session 10: Presentation of various committee draft propositions The Scientific , community and leadership committee presentations & recommendation	Chair & Co-Chair
16:35	Review and wrap up of ISC meeting day one	ICASA 2017 President & Vice –President

Day 2: 26 th November 2016		
	Session 11: Review of Abstract title and sub-title	
9:00	Review followed by group discussion and recommendation	Scientific committee
	Track(A,B,C, D &E)	chairs
	Session 12: Presentation of various track title & sub-title	
10:00	Proposal presented by track chairs followed by plenary discussion and decision	Track Chairs
10.30	Break	
	Session 13: Presentation of the venue of the conference	
11.00	Sofitel Abidjan Hotel Ivoire & Facilities	
12.30	Lunch	
13:15	Session 14: Review of upcoming milestones and meetings	ICASA Director
13:35	Session 15: Evaluation of the ICASA 2017 1st steering Committee meeting	Secretariat
	Evaluation form to be filled by participant	
14:35	Closing Session	ICASA 2017 President & Vice President
14:55	End of 1st International Steering Committee Meeting	



MINUTES OF THE 1ST ISC MEETING: 25TH -26TH NOVEMBER 2016

25TH NOV	Activity	Description	Presenter	Facilitator
1	Opening Session	<p>After a brief introduction by Dr. Ihab Ahmed, ICASA 2017 President, a round table has allowed each of the participants to introduce themselves. He has also given the content of the two day agenda which was adopted by the members of the International Steering Committee (ISC). 84 people were in attendance.</p> <p>Taking the first speech, Dr. IHAB AHMED, SAA President/ICASA 2017 President, first requested a minute of silence in memory of Dr. COFFIE Pomely, husband of the Minister of health and public Hygiene of Côte-d'Ivoire, Vice President of ICASA 2017, who died on November 20, 2016.</p> <p>In his speech, Dr. IHAB appreciated the strong presence of participants, members of the ISC, at this first meeting and took the opportunity to highlight this very strong points” ICASA is the right platform to commit once more our leaders and government to redeem the 2001 Abuja declaration. We are calling the AU to enforce Abuja declaration by not allowing country that did not commit at least 15% of their national budget into health to seat at the AU general assembly, because Africa will never develop if we fail to fix our health system right.”</p> <p>In his turn, Prof. Simplice DAGNAN, General Director of health, representative of the Minister of health and public Hygiene, Co-Chair of ICASA 2017 who could not come for cause of mourning.</p> <p>In his address, the representative reaffirmed the commitment of Côte-d'Ivoire to host this 19th Conference of ICASA 2017, this important event regarding the interest of Ivorian authorities including the President of</p>		Conference President & Vice President



		<p>the Republic and his wife, to the issues of HIV / AIDS. He recalled the actions carried out by the first lady of Côte d'Ivoire as a special Ambassador of UNAIDS for the elimination of the mother to child HIV Transmission and the Promotion of HIV pediatric treatment.</p> <p>The prefect DOSSO, Chief of staff, representing the Minister-Governor of the District of Abidjan, pledged the strong support of the Minister-Governor in support of the MOHPH, to organize the best ever ICASA in Abidjan.</p>	
2	Presentation of SAA/ICASA	<p>Session 1 appendix 1 was conducted by Prof. SENI KOUANDA, See attached first appendix: Presentation on SAA/ICASA The Steering Committee meeting is calling on the local hosts for the effectiveness of the local Secretariat.</p>	SAA Secretary General
3	Presentation of Proposed ICASA Thematic/Objective	<p>Session 2: 30 proposed themes and objectives was sent to ICASA International Secretariat. After one hour of deliberation with three groups, the steering committee validated the theme of ICASA 2017 as thus: AFRICA: ENDING AIDS- DELIVERING DIFFERENTLY</p>	ICASA 2017 President
4	Presentation of ICASA 2017 Proposed Logo	<p>Session 3, The ICASA International Secretariat received 51 logos from all over the world. However, the Secretariat pre -selected 10 after which one was validated by the ISC members. The designer of this logo is Ms. Lillian Kusiima from Uganda. She will receive an award of \$1000.00 at the second ISC meeting in March 2017.</p> <div style="text-align: center;"> </div>	Head of Local Secretariat
5	Presentation of ICASA 2017 Key Date & Road Map	<p>Session 4: See Appendix 2 of the Working document of the Steering Committee meeting</p>	Head of Local Secretariat



		page 85.		
6	Presentation of ICASA 2017 Marketing Plan	Session 5: See Appendix 2 of the Marketing & Partnership Package presented by ICASA Director, Mr. Luc Armand Bodea		ICASA 2017
7	ICASA 2017 Budget	Session 6: See Appendix 2 The Budget was presented by Dr. Namwinda Chintu, SAA Treasurer. Projected Expenditure is \$3, 920, 587. Government Financial Support: \$730,000 Projected Income: \$4,030,700 See Appendix 4 of the Working document of the Steering Committee meeting page 93 The Steering Committee is calling on the host country for more support.		SAA Treasurer
8	Communication Strategy	Session 7: A communication strategy will be presented at the 2nd Steering Committee Meeting to facilitate resource mobilization		International Secretariat
9	Presentation of draft Preliminary Program	Session 8: See Appendix 2 of the Working document of the Steering Committee meeting page 82		ICASA Director
10	ICASA 2017 Plenary Session Topic & Proposition of Speakers	Session 9&10: See Appendix 2 of the Working document of the Steering Committee meeting page 67 for the validated plenary topics. As regards to the proposition of Plenary Speakers is still on going.		Scientific Chair
11	Presentation of various committee draft propositions			Chair & Co- Chairs
12	Review & wrap up of ISC meeting Day 1	The SAA President wrapped up the activities for the first day.		ICASA 2017 President & Vice President

26TH NOV	Activity	Description	Presenter	Facilitator
1	Review of Abstract title & Subtitle	Sessions 11&12: See Appendix 2 of the Working document of the Steering Committee meeting page 69 for the validated ICASA 2017 track.		Scientific Committee Chairs
2	Presentation of Various Track & Sub Title			Track Chairs

		The Call for Abstract registration will be opened on 2nd February 2017 .	
3	Presentation of the Venue of the Conference	Session 13: The presentation of the Venue of the Conference will be done during the 2 nd Steering Committee meeting 30-31 March, 2017	ICASA Director
4	Review of Upcoming Milestones & Meetings	Session 14: : See Appendix 3 of the Presentation of the Upcoming Milestones & Meetings	ICASA Director
5	Evaluation of the ICASA 2017 1 st Steering Committee Meeting	See Appendix 2 on the 1 st Steering Committee meeting ICASA 2017 Evaluation Report. Page 119	Secretariat
6	Closing Session	The Closing Ceremony was done by the ICASA 2017/SAA President, the Representative of the Minister of Health & Public Hygiene Cote d'Ivoire and the Minister- Governor of the district of Abidjan	ICASA 2017 President & Vice President



Group Picture of the 1st ISC Meeting in Abidjan, Côte d'Ivoire 25th-26th November, 2016