



ICASA 2021

1st International Steering Committee meeting

26th February 2021 Virtual meeting

AGENDA

OBJECTIVES:

- I. Finalize new format (Hybrid Conference) and the Theme and objectives for ICASA 2021.
- II. Agree on the key dates and road map
- III. Identify best strategy for resource mobilization.
- IV. Ratify the Marketing and communication strategy for ICASA 2021.
- V. Propose ICASA 2021 draft plenary session topics and speakers.

CHAIRS

Prof. John Idoko, ICASA 2021 President /Society for AIDS in Africa (SAA)

Day 1: 26 February 2021 First ISC meeting Part I		
Time	Activities	Discussion Lead
11:00	Registration of participants	Secretariat
11:05	Opening Session Welcoming address Opening remarks Introduction of participants Endorsement of the agenda	Conference President
11:15	Session 1: Presentation of SAA/ICASA Presentation of SAA and ICASA Management & Conference structure	ICASA Director
11:25	Session 2: Presentation of proposed ICASA 2021 Thematics / objectives Presentation of the various proposed thematic for final selection	SAA SG
11: 25	Break away Session	
11:55	Session 3: Leadership / Community / Scientific Break away to shortlist one thematic and 4/5 objectives	Session Chairs
12:25	Session 4: Validation of ICASA 2021 Thematic (Theme and objectives)	ICASA 2021 President



ICASA 2021

12:35	Session 5: Presentation of the draft ICASA 2021 preliminary program & Key Dates	ICASA 2021 Director
12:45	Session 6: Presentation of ICASA 2021 marketing plan Presentation of the marketing plan and identification of best strategy for resource mobilization	SAA Treasurer
12:50	Session 7: Communication strategy Presentation of the proposed communication strategy for ICASA 2021	ICASA Director
1pm	Session 8: Wrap up first ISC ICASA 2021 Day 1	ICASA 2021 President

NB: From the ICASA 2021 Thematic and Objectives, the SAA secretariat will engage all committees in the proposition of Plenary thematic and proposition of speakers and backup speakers. The second part of ICASA 2021 steering Committee meeting will be done on the 5th March same hours, specially to finalize the plenaries.

Day 2: 5 th March, ICASA 2021, 1 st ISC part II		
11:00	Welcome & recap part I first ISC meeting	ICASA President
11:05	Session 9: Presentation of the Plenary topics (6 /committee /day)	SAA SG
11:15	Session 10: Break away session per committee (3 committees) Selection of 3 per day per committee with 2 back up	Committee Chairs
11:55	Session 11: Presentation of ICASA 2021 Plenary topics & Speakers	ICASA 2021 President
12:00	Session 12: AOB	ICASA 2021 Director
12:05	Wrap up first ISC meeting ICASA 2021	ICASA 2021 President